

**Minutes of Meeting
Underhill Central School Board**

September 1, 2009

Directors in attendance: Derek Bellin, Peter Geiss, John LaRue, Tony Julianelle.

Community Members: Dennis Williamson

GENERAL ITEMS

1. Building/Site Review: The directors had a brief tour of the recently completed repairs to the principal's office. The scope of work included repair of the roof section above the office, repairs necessitated by water damage, mold remediation, carpeting and new paint.
2. Comments from community members: none.
3. Negotiations report – Peter Geiss: Director Geiss reported that the last meeting with the Educational Support Professionals was in July, 2009. There is an arbitration meeting scheduled for November 4, 2009.
4. Principal's Report (see attached):
 - a. 161 students are attending UCS for the 2009-2010 academic year.
 - b. Nancy Jones has been appointed Technology Leader in the UCS building.
 - c. Action Planning: to be presented and reviewed at the next board meeting.
 - d. UCS Website has been significantly enhanced to enable site navigation, teacher utilization and to leverage social media including Facebook and Twitter.
 - e. August 25, 2009 was the date of a greeting session for incoming Kindergarten families.
 - f. Volunteer recruitment and training: Parent Nicole Thompson is assisting with volunteer coordination.
 - g. EST/RTI Programs: new data management tools are available to help organize UCS interventions aiming for greater consistency and earlier identification of student need.
 - h. Emergency Plan / Procedures (see attached): the emergency plan was reviewed.
5. Approve Minutes of the previous board meeting (June 30 & August 11): Minutes of these meetings had not been distributed and therefore there was no approval minutes for the aforementioned meeting dates.

6. Approval of monthly expenses in the amount of \$55,856.67: Director Geiss made a motion, seconded by Director Julianelle, to approve monthly expenses in the above amount. The motion was approved 4-0.
7. Superintendent's Report: John Alberghini reviewed a CESU-wide in-service program that was held to review mathematics units for all k-4 grade levels and described a parallel program designed for k-4 reading and writing.

ACTION/DISCUSSION ITEMS

New Business

1. Capital project and bond vote materials:
 - a. An environmental review of the UCS building was completed to examine the potential for hazardous materials remediation and engineering issues in anticipation of seeking voter approval for a capital improvement bond (see below). There is lead in the paint of the 1952 section of the UCS building and there is asbestos in use in some systems: neither requires abatement.
 - b. A prospective project scope and budget has been estimated by Dore & Whitter at \$1.2 million to address necessary roof, heating and ventilation, electrical and fire safety systems repairs or replacements. An informational flyer (attached) details the potential project in depth. There was a lengthy discussion of scope, accuracy of cost estimations, and quality assurance considerations should the voters approve the proposed bond issuance.
 - c. Director Julianelle made a motion, seconded by Director Geiss, to approve an article to request voter approval for bond issuance not to exceed \$1.2 million and bearing interest not to exceed 0 (zero) percent. The motion was approved 4-0.
 - d. Copies of the UCS long-term capital improvement plan are available at the UCS office.
 - e. Two subsequent meetings were scheduled: a planning meeting for the UCS directors, UCS staff and CESU staff on September 24, 2009 and a public informational meeting on September 29, 2009.
2. Review previous fiscal year expenses and revenue: Operations in the previous fiscal year yielded a \$3441 deficit (excluding an estimated \$4350 for repairs to the principal's office).
3. Emergency plan review (see attached): the emergency plan was reviewed and distributed. Copies of the plan are available at the UCS office.
4. Principal's performance review: Director Julianelle made a motion, seconded by Director Geiss, to conduct this discussion in executive session. The motion was approved 4-0.

5. Appoint Negotiations Committee alternative representative: Director Julianelle will continue to serve as an alternative representative to the CESU Negotiations Committee.

Old Business

1. Committee Reports:
 - a. Curriculum: no meeting
 - b. Policy: three policies were warned in August and will be acted upon at the October 6, 2009 UCS meeting:
 - i. Volunteers and Work Study Students
 - ii. HIPPA
 - iii. Student Attendance.
 - c. Transportation: no meeting.
 - d. Executive: August 17, 2009 meeting minutes attached.
 - e. Action Planning: see above.
 - f. Negotiations: see above.
2. Set next meeting dates and anticipated agenda items for next meeting.