

CESU #12 Co-Superintendent Roles & Responsibilities 2009-10

During the next few years the CESU Executive Committee will oversee the transition to a new Superintendent, John Alberghini. In the interim, current Superintendent, Jim Massingham, and John will share the role of superintendent. For the 2008-09 school year the Co-Superintendents plan to split the work of the superintendent so that, depending on the issue and school, the chain of command remains clear to employees, parents and community members. The position of Associate Superintendent will be temporarily eliminated.

The following chart illustrates the division of labor, in regards to the work of Co-Superintendents:

<u>PreK-4 Co-Superintendent</u> <u>John Alberghini</u>	<u>5-12 Co-Superintendent</u> <u>Jim Massingham</u>
<p>Reports to: CESU Executive Committee</p> <p>Supervises: Elementary Principals, Business Manager, Special Ed. Directors, Personnel Coordinator, District Technology Administrator</p> <p>Responsibilities include:</p> <ul style="list-style-type: none"> • Advise elementary school boards • Supervise elementary principals & Central Office administrators • Support PreK-12 principals during emergency situations • Advise Negotiations Committee • Oversee Human Resources • Oversee PreK-12 Curriculum development & implementation • Represent CESU @ Regional Curriculum Directors, member Regional Superintendents • Work with principals to coordinate professional development, supervision and evaluation of PreK-4 staff • Oversee Title I and Local Standards Board • Work with principals to coordinate staff recruitment/hiring PreK-4 • Facilitate K-4 principals' meeting • Co-Facilitate K-12 principals' meeting 	<p>Reports to: CESU Executive Committee</p> <p>Supervises: MMUSD Principals, Business Manager, Special Ed. Directors, Grants Coordinator, District Technology Administrator, Transportation Supervisor</p> <p>Responsibilities include:</p> <ul style="list-style-type: none"> • Advise MMUSD school board • Supervise secondary principals & Central Office administrators • Support PreK-12 principals during emergency situations, Oversee Emergency Management Planning • Support CESU Negotiator & Negotiations Committee • Support CESU Transportation Committee, Oversee Transportation • Support CESU Policy Committee • Represent CESU @ Regional Superintendents/CVED-ESA • Work with principals to coordinate professional development, supervision and evaluation of 5-12 staff • Support school boards in governance study • Work with principals to coordinate staff recruitment/hiring 5-12 • Facilitate 5-12 principals' meeting • Co-Facilitate K-12 principals meeting