

### Checklist for Individually Designed Projects

Use this checklist is to guide you in the successful completion of an Individually Designed Project.

Please Note: You must be able to check off all of the criteria in the YES column in order for the project to be approved by the LSB.

Your name: \_\_\_\_\_

Name of Project \_\_\_\_\_

CRITERIA	Yes	NO
Have you chosen an appropriate supervisor for the Project?		
Have you filled in the required Professional Development Approval form?		
Have you printed the Independent Project form from the website and filled it out?		
Did you list the learning objectives/products for the activity?		
Is there a log of hours for the project included?		
Have you included a list of outcomes and/or completed products from the project?		
Have you met with your supervisor to assess your project?		
Has your supervisor signed your completed goals and log of hours pages?		

Comments: \_\_\_\_\_

\_\_\_\_\_

Approved by: \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_